

Minutes of the Comprehensive Sustainable Energy Committee of May 6, 2008

Pursuant to notice filed with the Town Clerk, the Sustainable Energy Committee (Committee) met at 6:15 p.m. in the second Floor Meeting room at 141 Keyes Road.

Present:

Sean Detweiler
Pamela Hathaway
Sally Hughes
Brian Crounse
Tyke Crowley

Mr. Crounse convened the meeting at 6:15 p.m.

Review of Minutes from April 15, 2008

Mr. Hathaway moved to approve the minutes, Ms. Hughes seconded. All voted in FAVOR.

Discussion on Alfred H. Sawyer Conservation Fund Application Process

Mr. Crowley briefed the committee that there were three applications submitted for funding from the Trust. He said the applications are: Emerson Umbrella for air sealing, Town House for custom storm windows, and for new HVAC system for 131 Keyes Road.

Mr. Crowley excused himself from the discussion and decision for the Emerson Annex to avoid any potential or perceived conflict of interest.

Mr. Crounse led the discussion of the Emerson Umbrella application by reviewing the documentations and calculations. He commented that the project is to air seal and insulate the ceiling on the third floor at an estimated cost of \$9400 with an approximate payback of 3 years. He opined that the Committee should give a positive recommendation.

Ms. Hathaway concurred, but expressed that the education component should be strengthened, which elicited a general consensus of agreement. She made a suggestion that the recommendation contain requests that Executive Director should see if the artists in the building can create something visually appealing (e.g. a wall-mounted sign) to acknowledge the work being done and the use of the Sawyer Trust Fund.

Mr. Detweiler also suggested that the project should be documented with pictures and/or video to be used for future educational purposes.

All agreed with both suggestions.

Ms. Hughes moved that the CSE recommend to the Town Manager to full in its entirety the proposal by Emerson Umbrella for the Arts to air seal and insulate the ceiling on the third story for a cost of \$9400 with the following requests:

- 1) Executive Director should request that one or more artists in the building create something visually appealing (e.g. a wall-mounted sign) that acknowledges the work being done and the use of the Sawyer Trust Fund.
- 2) The project implementation should be documented with pictures and/or video to be used for future educational purposes.

Ms. Hathaway seconded. All voted in FAVOR.

Mr. Crowley rejoined the discussion to summarize the next two applications, which are incomplete. He mentioned that the Town House is seeking to install custom storm windows. On behalf of the Assistant Town Manger, Mr. Crowley will help with acquiring the necessary information to complete the application. He mentioned that the facilities manager will be submitting a request to fund the engineering consultant work for a new HVAC system for 131 Keyes Road.

Update on Dishwashers for Schools

Ms. Hughes gave an update on getting energy efficient dishwashers for the school. She said that there were some concerns about using an under-the-counter dishwasher because it wasn't energy efficient and has potential maintenance issues per comments from a dealer. She continued that the energy efficient models would require some retrofitting and disturbance of the school kitchens.

Ms. Hathaway and Ms. Hughes said that they would try to have another meeting with all school department staff to discuss the issue again.

Update on New Board Members

Mr. Crounse briefly mentioned that he would follow up with Dan Gainsboro to fill the empty spot on the committee.

CSE Committee Charge

Mr. Crounse asked the members to think about what the CSE committee can do for projects and plan how to do. Ms. Hughes suggested owning 1 project, to which members agreed. Mr. Crounse is expecting everyone to come to the next meeting ready to discuss their ideas in a 1 detailed page proposal.

Tasks Assigned

Every member is to prepare a 1 page, detailed summary of ideas for the Committee and a plan on how to do.

The meeting adjourned at 7:33 p.m.

Respectfully submitted,

Tyke Crowley,

Clerk